



Alabama First Responder Wireless Commission

Commission Meeting

Sept. 9, 2014



Quorum Call from Chair





AGENDA



- Welcome - Chairman
 - Introductions (if needed)
- Acceptance of Agenda
- Approval of Minutes from the June Meeting
- Special Guests and Presentations
 - Pam Montanari, SE DHS OEC Coordinator – OEC Update
 - Chief Ray Smith – Phenix City, AL P25 Project
- Reports from Workgroups
 - P-25 System Administrators Workgroup
 - State Agency Workgroup
- Old Business
 - Update on FCC License WPTZ783 – Jeb Hargrove
 - Army Corp of Engineers Towers – Chuck Murph
 - DAC Representatives Status – Curtis Nail
- New Business
 - Introduction of Education & Outreach Project Manager, Cathy Dawson – Chuck Murph
 - 2015 Alabama Interoperability Summit and Regional Broadband Summit – Cathy Dawson
 - AFRWC Portraits, Biographies & Commissioner Name Verification – Cathy Dawson, Curtis Nail
 - FirstNet Initial Consultation Update – Curtis Nail
- Proposed Date for Next Meeting: December 9, 2014 in Montgomery, AL
- Adjourn





Minutes



June Meeting

(each member should have received a draft copy prior to the meeting via email)





**PAM MONTANARI,
SE DHS OEC COORDINATOR
OEC UPDATE**





CHIEF RAY SMITH PHENIX CITY, AL P25 PROJECT





Commission Workgroups Reports



- Project 25 System Administrators
 - Chair Michael G. Lee, Deputy Director, Jefferson County 9-1-1
- State Agencies
 - Chair Jeb Hargrove, Director, Communications Section, Alabama EMA





Old Business



- Update on FCC License WPTZ783
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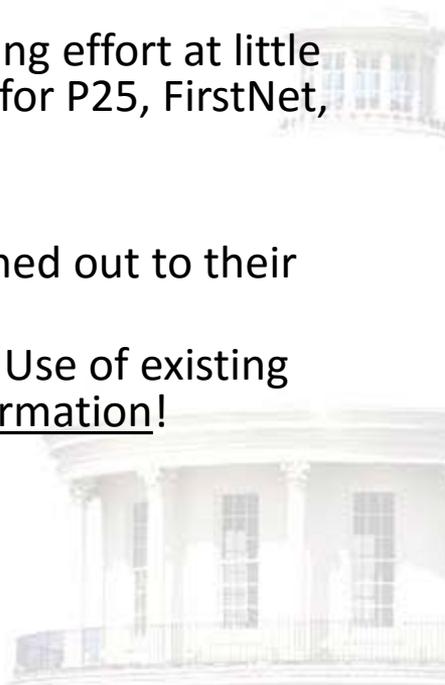




DAC Representatives Status



- Participation:
 - 4 out of 10 Associations Responded.
- Mission:
 - (AFRWC) Strategic planning of public safety spectrum and **serving as the intergovernmental bridge between Federal, State, local, Tribal and private entities to foster and promote collaboration and information sharing.***
- * ALABAMA STATEWIDE COMMUNICATION INTEROPERABILITY PLAN APPROVED AS OF OCTOBER 1, 2013
- Funding:
 - SLIGP is currently funding this outreach & information gathering effort at little cost to the State or the AFRWC. Mission is the same whether for P25, FirstNet, NPSBN, or AL PSBN.
- Budget:
 - Alabama Legislators will want to know if the AFRWC has reached out to their districts.
 - Budgets require justification! Number of users, Cost per user, Use of existing assets, New assets, Coverage, Etc. The AFRWC needs this Information!
- QUESTIONS?





New Business

- Introduction of Education & Outreach Project Manager, Cathy Dawson – Chuck Murph
- 2015 Alabama Interoperability Summit and Regional Broadband Summit – Cathy Dawson





New Business (Cont.)



- AFRWC Portraits, Biographies & Commissioner Name Verification
 - Cathy Dawson, Curtis Nail
- FirstNet Initial Consultation Update
 - Curtis Nail





FirstNet Initial Consultation



 Initial Consultation Package

Appendix 1 – Readiness Checklist

#	Description	Rationale	Request	Response
1	Governance Body: Provide a current membership list, organizational chart, and any other information available on your governance body.	This information will help FirstNet better understand the representative composition of the governance body and how it makes decisions or reaches consensus.	Membership list, minutes from previous meetings, organizational chart, charter (if it exists), legislation or executive orders pertinent to the governance body (if they exist), narrative of decision making authority, and any other relevant information.	Attached <input type="checkbox"/>
2	Attendees: In addition to the SPOC, who else does your state propose attend the initial consultation meeting?	This information will be used to understand which local, regional and tribal representation will be involved, as well as to prepare materials for attendees.	List of proposed attendees including, name, title, agency, and discipline.	Attached <input type="checkbox"/>
3	Scheduling: Provide a list of available dates (after July 1, 2014) and locations for the initial consultation meeting.	FirstNet's goal is to schedule these meetings between July 1 and November 30, 2014 for all 56 states and territories. Currently FirstNet is planning on sending 5-7 representatives for 1 to 2 days.	List of at least three proposed dates, locations and venues along with any other information that could drive scheduling choices.	Attached <input type="checkbox"/>
4	Wireless Contract Vehicles: Provide any existing contract vehicles/terms and available usage information for wireless voice and data services used by your state and/or metropolitan areas, where permitted.	This information will be used to assist FirstNet with business planning efforts, providing an understanding of the services and pricing plans currently provided to state and local public safety that choose to leverage the state contract.	Copy of contract vehicles and any available usage information (e.g., data and voice usage, number of users/agencies, costs, types of services, etc.), where permitted.	Attached <input type="checkbox"/>
5	Outreach Plan: Provide your detailed method and plan for education, outreach, and training to multi-discipline, public safety, and other government users.	FirstNet will review this information prior to the meeting to be prepared to discuss how to best support your state's outreach efforts. The state and FirstNet will align vision and strategy for outreach to ensure goals are complementary.	Copies of state outreach strategy, or synopsis of state's current broadband outreach methods/plan, and copies of any materials that have been used by state for outreach.	Attached <input type="checkbox"/>
6	Barriers: Describe any specific legal (e.g., existing laws or regulations) or non-legal issues that could impede your ability to participate fully in the consultation process.	This information will provide FirstNet the opportunity to plan the remainder of the consultation process in a manner that addresses any unique issues or concerns in your state.	Narrative of any legal or non-legal issues.	Attached <input type="checkbox"/>

 Initial Consultation Package

Appendix 2 – Requested Discussion Topics

During the initial consultation meeting, FirstNet welcomes an update on relevant activities and issues for your state. The attached topics are a recommended list of areas to cover. Please feel free to add to or comment upon this list. You may provide information on these topics prior to our meeting (including key questions). This information will greatly assist with our meeting preparation.

#	Topic	Discussion
1	State's Governance Process	Is your governance body in place and meeting on FirstNet issues? What is the organization and how does it ensure local input? Does your state have a description of its state legislative process and authorities to better understand how a state plan could be presented and approved by the governor?
2	Metropolitan / Rural / Tribal POCs	Has your state included representatives from metropolitan, rural, and tribal jurisdictions in your governance body? Have Points of Contact (POCs) from these areas been identified for specific outreach and education? How will your state engage these and other diverse stakeholders during the consultation process?
3	Eligible Users	Describe plans to identify potential users for the public safety broadband network within your state, including local, tribal and other potential users. To utilize the same data set and analysis tools, the U.S. Department of Homeland Security Office of Emergency Communications (OEC) Mobile Data Survey Tool (MDST) is available to help states and FirstNet prepare for consultation relating to users.
4	Coverage	Has your state participated in the optional OEC coverage workshops? Has your state governance body had meetings or discussions about coverage requirements?
5	Public Safety Stakeholders	Has your state created a list of public safety stakeholders? For instance, does your state have a list of public safety associations in your state with points of contact (e.g., state fire/law enforcement/EMS associations)?
6	Public Safety Meetings and Events	Can your state provide a schedule of public safety association events and meetings in your state during the next year?
7	Major State Events	Can your state provide a schedule of major events planned in state that have a significant impact on public safety (e.g., state fairs, motorcycle rallies, first night events on New Year's Eve, etc.)?
8	State Specific Information	Is there any other state specific or unique information that you would like to provide to FirstNet for discussion during the initial consultation meetings?



FirstNet Initial Consultation



- Appendix 1. Response due Sept. 30th, 2014
 - Response is in Draft form and undergoing review for any changes, additions or corrections.
- Initial Consultation Meeting
 - Projected in the 1st Qtr. 2015.
 - Appendix 2 is due at this time for discussion with FirstNet representatives.
 - Appendix 2 is a work in progress. #1, #2, #5 directly relate to AFRWC & DAC membership.
- QUESTIONS?





Next Meeting Date



December 9, 2014

To be held in Montgomery, AL
RSA Headquarters, 3rd Floor Board
Room





Questions?

